

SCL/LPA

20 July 2017

Dear Parent / Carer / Student

### **Y12 - Results Day, Induction Day and enrolling at UTC Sheffield Olympic Legacy Park**

I am delighted to welcome you to UTC Sheffield, Olympic Legacy Park. I am now writing to outline the procedures for starting at the UTC at the end of August / beginning of September.

After gaining your GCSE results please note the following steps: -

1. Bring your GCSE results slips for verification/photocopying on this day along with any external results secured earlier in Year 10, at the following times: -
  - 10.00am – 3.00pm Thursday 24 August 2017
  - 10.00am – 12.00 noon Friday 25 August 2017

If you are unable to attend in person please either phone the UTC on 0114 260 3940 to confirm your GCSE results and acceptance of a Level 3 place. If somebody will be calling in person on your behalf, please let us know in advance. Any results confirmed by telephone will need to be verified prior to you starting the course.

2. You have a guaranteed place in our Post-16 based on achieving 5 x A\* - C at GCSE (or Level 4 - 9 equivalents) and subject / course specific entrance requirements. If you do not satisfy our entry requirements outlined in the options booklet and on the website, please contact the UTC as above for further information on the possibility of a Level 3 pathway or alternatively a Level 2 place depending on availability. Level 2 places will be allocated on Friday 25 August, after the 12.00 noon cut off point; you will be informed of an offer by 4.00pm.
3. Business wear can be purchased from the Pop-Up Shop, which will be at the UTC on Thursday 24 August, Friday 25 August and Monday 4 September 2017. Alternatively, you can order on line at:  
<http://www.just-schoolwear.co.uk/shop/UTC-Sheffield-1-1.html>

with free delivery to the UTC or a small charge for a home delivery. If you do place an order on-line, all orders will be held at UTC reception and it will be necessary to show a copy of your order upon collection. All students will be expected to attend on Friday 1 September in full business wear.

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4. Students eligible for free school meals can have their business wear funded by the UTC by providing the necessary evidence. Please speak to Miss Parkin at UTC Sheffield OLP if you need further information.
5. All students taking the Sports Specialism will require a branded mandatory sports top, however black shorts/track suit bottoms can be purchased from any shop. All students will require a pair of trainers together with footwear for the 3G pitch which is football boots / astro turf trainers with *plastic* studs/blades.
6. **Attend the Year 12 Induction Day on Friday 1 September 9.00am – 3.30pm in business wear and bring money for lunch and breaks as required. Currently a meal-deal is £2.10, other options are available and Y12 students are permitted off site during lunch-time only.**
7. **The full timetable begins on Wednesday 6 September from 8.30 am until 3.50 pm.**
8. Please contact the UTC Reception on 0114 260 3940 to report any absences.

I look forward to welcoming you in the new academic year.

Yours sincerely



**Sarah Clark**  
**Principal**  
**UTC Sheffield Olympic Legacy Park**